

## Introduction to the Survey/Application

The Strategic Growth Council (SGC) and the California Department of Transportation (Caltrans) are pleased to announce the launch of the California Climate Investments (CCI) Active Transportation Program (ATP) Pilot Technical Assistance (TA) (Pilot CCI ATP TA) Program for Cycle 4.

The Pilot CCI ATP TA Program provides no-cost direct application assistance to support agencies with projects serving underserved and/or low-income communities that have had limited success in receiving funding for active transportation projects. The Pilot CCI ATP TA Program will offer in-depth technical assistance to 3-5 communities. Specifically, the activities of the Pilot CCI ATP TA Program will assist successful applicants to:

- Identifying relevant community needs and assessing how ATP can provide direct, meaningful benefits to address those needs.
- Training selected communities in active transportation principles and concepts, including how infrastructure and non-infrastructure projects are developed and funded.
- Building local partnerships that can help build a comprehensive, community-driven ATP Project.  
Developing an ATP Project scope and other components.  
Identifying other funding resources (particularly from other CCI programs) or opportunities to integrate multiple projects.

This survey will serve as an application that SGC and Caltrans Staff will use to determine TA need for Cycle 4 of the ATP, as well as other CCI programs that fund active transportation components. The survey assesses:

- Project Readiness
- TA Needs
- Geographic Diversity/Location
- Other TA or consultant services leveraged in addition to the Pilot CCI ATP TA Program
- Applicant capacity, such as staff availability
- Whether the project is located in and serves disadvantaged and/or low-income communities that fulfill AB 1550 requirements. Projects located in census tracts scoring in the top 25% of CalEnviroScreen 3.0 and AB 1550 legislation defining low-income communities will be prioritized.

If you are interested in receiving TA for a potential active transportation proposal, please complete this survey by **Friday, April 6**.

Applicants that are selected to receive TA will be notified in early April 2018. For questions, please contact Cayla McDonell at the Local Government Commission (LGC) at [cmcdonell@lgc.org](mailto:cmcdonell@lgc.org) or (916) 448-1198 x324.

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**Survey/Application Questions (3 pages) are included on the following pages**

## Survey/Application Page 1 of 3:

1. Basic contact information
2. Basic project information, including;
  - Potential ATP Project Name
  - ATP Lead Applicant
  - Co-Applicants
  - Project Location
3. Is your project located in one of the following designated disadvantaged or low-income communities? (Select all that apply) To determine if your project is located in an eligible area, see page 9 and 10 of the *Draft* ATP guidelines, [here](#).
  - My project is located within a top 25% CalEnviroScreen 3.0 Disadvantaged Community (this also meets requirements of AB 1550, found [here](#))
  - My project is located within a census tract that has a median household income that is less than 80% of the statewide median based on the most current Census Tract level data from the 2012-2016 American Community Survey (this also meets requirements of AB 1550, found [here](#))
  - My project is located within a census tract where at least 75% of the public school students in the project area are eligible to receive free and reduced meals under the National School Lunch Program
  - My project is located in a regional definition of disadvantaged communities adopted in a regular cycle of a Regional Transportation Plan (RTP)
  - My project is located within Federally Recognized Tribal Lands
  - My project is not located within a defined disadvantaged or low-income community.
  - My project is not located within any of the above defined areas, but is considered a disadvantaged or a low-income community in the following way (open response)
4. Provide a brief summary (250 words or less) of your ATP project
5. ATP Application History
  - Do you intend to submit an application for this ATP Cycle 4? (Type yes, no, or uncertain)
  - Has your agency/organization submitted an ATP application in past cycle(s)? (Type yes, no, or uncertain. If yes, how many times?)
  - Has your agency/organization submitted an ATP application in past cycle(s) that included the project being proposed for this current Cycle 4? (Type yes, no, or uncertain. If yes, how many times?)
  - Has your agency/organization ever been awarded an ATP grant? (Type yes, no, or uncertain. If yes, how many times?)
6. Please briefly describe any ATP or similar grant funding your agency/organization has received, including when that funding was awarded (open response)

## Survey/Application Page 2 of 3:

1. Which of the following best describes the proposed ATP project?
  - Infrastructure project
  - Non-infrastructure project
  - Infrastructure and non-infrastructure combination project
  - Plan
  
2. What active transportation sub-type best describes the proposed ATP project (select all that apply):
  - Pedestrian
  - Bicycle
  - Safe Routes to School
  - Trail (Multi-use and recreational trails)
  
3. Please indicate which of the TA services listed below your project requires. Select as many as you feel you would utilize if available to you:
  - Project Scope Development: Identifying and incorporating project components to create the overall ATP project.
  - Partnership Development: Outreach and coordination with local municipal agencies, transit providers, community organizations and residents, and other local partners.
  - Narrative Response Review: Review and refine draft narratives, provide feedback and direction on how to build a compelling story for the project.
  - Assembling Required Attachments: Sourcing, tracking, and compiling necessary documentation for the application.
  - Budgets & Finance: Review budget information as part of the application.
  - Please add any additional detail or desired services not identified above: (open response)

### Survey/Application Page 3 of 3:

1. Are you receiving any other form of technical assistance (including free, subsidized, or a fee-for-service provider)? If Yes, please briefly describe the services being provided. (open response)
2. Do you have the resources to procure assistance from a subsidized or a private fee-for-service TA provider? (yes, no, unsure)
3. In part, TA services are intended to augment and support existing staff capacity. Please estimate the number of staff and the total amount of staff hours available to prepare an ATP application.
  - a. Number of Available Staff: (open response)
  - b. Total Available Staff Hours: (open response)
4. Are there other California Climate Investments (CCI) programs of interest to your local jurisdiction, or other environmental justice efforts in your community that you are looking to expand with funding? Visit [this link](#) to learn more about other CCI programs. (open response)

**END OF SURVEY**